

Current Noticing Practices for Public Projects

DPW, City of Sunnyvale

	Legal Notice Requirements	Current Public Noticing Practices
Sidewalk maintenance and reconstruction	None	<ul style="list-style-type: none"> • Initial sidewalk maintenance notice delivered by hand to affected residents • Sidewalk reconstruction notice delivered by hand to affected residents immediately prior to maintenance
Street Tree Inspection and Service	None	<ul style="list-style-type: none"> • Door tags notifying affected residents of tree inspection and service
Minor street improvements (example: street resurfacing, sweeping)	None	<ul style="list-style-type: none"> • Notification of street improvement delivered by hand to affected residents • "No Parking" Notice posted on affected street prior to street resurfacing • Street maintenance schedules and general information on City website • Street maintenance schedules and general information on KSUN • Notices for street sweeping left on car windshields • Quarterly Report articles • Utility bill stuffers

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	Legal Notice Requirements	Level I Noticing Practices	Level II Noticing Practices
<p>Major Public Improvements (example: Evelyn Ave. Bike Lanes Project, Mathilda Overpass Renovation)</p>	<p>When applicable, the City must follow the California Environmental Quality Act (CEQA) requirements for public projects.</p> <p>(CEQA) requirements vary greatly according to the specific project. However, noticing requirements could include at least one of the following: direct mailing to contiguous properties, publication in a newspaper of general circulation, and posting of a notice on and off site in the area where the project will be located.</p> <p>Public hearings are not required under CEQA. The City may be required to file notices of determination or of approval with the county clerk on the environmental impact of the project.</p> <p>Noticing requirements under the Brown Act applies to all projects that go before the City Council, or B/C for action.</p> <p>Traffic Improvements related to a</p>	<ul style="list-style-type: none"> • Community outreach meetings to gather public input. • Direct mailing to affected residents. Depending on the project, properties contiguous to the project may be noticed, or properties within 300 feet of the project or larger areas potentially affected may be notified (this number is based on the Title 19 Planning department requirement for major permit projects. It is not a legal requirement for Public Works projects). • Mailings to interested residents • Notification of appropriate Boards and Commissions. 	<ul style="list-style-type: none"> • Press releases • City website posting • Quarterly Report article • Attending neighborhood meetings • KSUN • Neighborhood association mailings • Articles in neighborhood Association newsletters • Signs as appropriate

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	<p>land use permit or planning study are noticed using the Land Use permit regulations, which vary depending on the action</p> <p>Temporary and permanent street closures must use noticing regulations in the Streets and Highways code.</p>		